



MINUTES OF THE ANNUAL GENERAL MEETING OF COMMUNITY FIRST YORKSHIRE

Held via Zoom

Tuesday, 15 February 2022

PRESENT

David Sharp (chair)	Community First Yorkshire trustee/North Yorkshire Youth
Jan Thornton (vice chair)	Community First Yorkshire trustee
Rebecca Buckley	Community First Yorkshire trustee
Gary Craig	Community First Yorkshire trustee
Mike Feist	Community First Yorkshire trustee
Adrian Willis	Community First Yorkshire trustee/Yorkshire Federation of Young Farmers' Clubs
David Watson	Community First Yorkshire trustee/North Yorkshire Sport
Brian Eldred	Walton Village Hall
Martin Eyre	Kippax Parish Council
Pat Hodgkins	Hebden Institute
Helen Hoyle	See Ahead
Jane Markham	Draughton Parish Council
Dave Mullen	Steeton with Eastburn Parish Council
Stephen Robling	Community Counselling (North Yorkshire) Ltd
Alan Simpson	Eppleby Village Hall
Sheena Simpson	Eppleby Village Hall

IN ATTENDANCE

Jane Colthup	Chief Executive Officer
Mark Hopley	Head of Community Support North Yorkshire
Caroline O'Neill	Head of Policy and Partnerships
Gill McIntosh	Head of Finance and Administration
Amy Tew	Community Support Delivery Manager
Bridget Blanchard	Innovation and Development Manager
Ann Duncan	Harrogate Borough Council

Agenda Item	Notes	Action
1. WELCOME AND OPENING ADDRESS	AGM 1/21 – David Sharp (DS) welcomed everyone to the 2020/2021 AGM and thanked them for attending and expressed a desire that the next AGM would once again be in person rather than held electronically.	

<p>2. APOLOGIES</p>	<p>AGM 2/21 - apologies for absence were received from</p> <p>Nigel Ballard Amotherby Parish Hall Phil Henderson Stokesley and District Community Care Association Angela Jones Harrogate and District Community Action</p>	
<p>3. APPROVAL OF THE MINUTES FROM THE 2020AGM</p>	<p>AGM 3/21- DS presented the minutes from the February 2021 AGM for approval. There being no points raised regarding the minutes they were approved and signed as a true record by DS</p>	<p>Proposed DS, seconded Adrian Willis (AW)</p>
<p>4. PRESENTATION OF THE ANNUAL REPORT AND ACCOUNTS</p>	<p>AGM 4/21 – DS presented the Annual Report and Accounts for 2020/21 which had been circulated to the members.</p> <p>DS outlined how the organisation had had to adapt to the Covid 19 pandemic and find new ways of working and additional responsibilities related to the pandemic.</p> <p>DS drew attention to the numerous projects which had continued to be run during the pandemic as set out in the Trustees report.</p> <p>DS highlighted that the organisation had generated an unrestricted surplus of £17,692 during the year leaving a balance of £435,600, (including £43,917 of designated funds), of unrestricted reserves at 31 March 2021. DS stated that the Trustees considered that this level of reserves was in accordance with the reserves policy set out in the Trustees report in that it provided for the costs of a managed closure, should that ever become necessary, in addition to giving sufficient time to seek new funding sources at a project’s completion.</p>	
<p>5. AUDITORS REPORT AND ADOPTION OF THE ANNUAL ACCOUNTS</p>	<p>AGM 5/21 - Gill McIntosh (GM), highlighted the auditor’s report on pages 19 to 22 of the Annual Report and summarised that the auditors had given an unqualified report on the accounts and had identified no areas of concern during the course of their audit.</p> <p>Gary Craig (GC) Noted thanks to GM for her work in processing, controlling and reporting on the finances of the organisation.</p> <p>DS proposed the adoption of the Annual Accounts</p> <p>0 votes against, motion passed.</p>	<p>Proposed Dave Mullen (DM), seconded Jane Markham (JM)</p>
<p>6. APPOINTMENT OF AUDITORS</p>	<p>AGM 6/21 – DS reported that the Trustees were currently going through a process of tendering for the annual audit. He reported that they were happy with the service of the current auditor, JWP Creers, but as they had now been our auditors for 8 years it was thought to be good practice to run a tendering process for the appointment.</p> <p>DS proposed that the members delegate authority to the Trustees to complete the audit tender process and appoint the preferred candidate and to report the appointment back to the members.</p>	<p>Proposed DM, seconded Alan Simpson</p>

	0 votes against, motion passed.	
7. RE-ELECTION OF MEMBERS OF THE EXECUTIVE COMMITTEE BEING OBLIGED TO RESIGN THEIR OFFICE	<p>AGM 7/21 – DS informed the meeting that Trustees had to retire by rotation every three years and that, as a result, David Jeffels (DJ) and AW were retiring this year but had offered to stand for re-election.</p> <p>DS reported that, following an open recruitment process in the previous year, Rebecca Buckley (RB), had been appointed as a Trustee during the year and was now standing for reappointment.</p> <p>As no other candidates had stood for election DS proposed that DJ, AW and RB be re-elected.</p> <p>0 votes against, motion passed.</p> <p>DS thanked all of the Trustees for their work and support.</p>	Proposed JM, seconded DM
8. CLOSING WORDS	<p>AGM 8/21- DS invited questions:</p> <p>DM asked if anyone had had any experience of working with the new mayor in the West Yorkshire Combined Authority knowing that there would also be a combined authority going forward with York and North Yorkshire and his experience was that rural areas and issues could be overlooked.</p> <p>Janet Thornton (JT), Mark Hopley (MH) and Caroline O’Neill (CN), all responded setting out conversations that were being had with various organisations and individuals in West Yorkshire and reported that the signs were good that the needs of rural communities were now being considered as part of what they do and that we are working to promote this.</p> <p>AGM 8/22 – There being no further questions DS expressed his thanks and good wishes to the members for all that they do in their communities and in supporting the work of Community First Yorkshire and handed over to Jane Colthup, (JC) for some closing words.</p> <p>AGM 8/23 – JC outlined her background, which had drawn her to the opportunity with Community First Yorkshire. As an army wife she has learned the power of community and, as a management consultant, she has driven transformation in local authorities and other organisations.</p> <p>JC stated that coming in to the Voluntary, Community and Social Enterprise (VCSE) sector had been enlightening. She has found the sector to be full of passionate people with tremendous energy and that there is much more kindness and generous leadership than in the corporate sector.</p>	

	<p>JC outlined the challenges ahead for the sector with the constant quest for funding and the challenges/opportunities created by the Local Government Reorganisation and changes to the Integrated Care System.</p> <p>JC said that part of the focus of the organisation in the coming year would be in gaining adequate resources to be able to be part of the conversation, particularly in health, and also in connecting communities through partnerships and collaboration. The organisation will use its seat on the Rural Commission Task Force to leverage change so that no one is disadvantaged by living in a rural community.</p> <p>JC thanked her team at Community First Yorkshire and the Trustee Board for their support.</p> <p>JC brought the meeting to a close and handed over to Mark Hopley and Amy Tew from the Community Support North Yorkshire team to deliver a presentation on the funding landscape in Yorkshire and how the team can help members of the VCSE sector to navigate it.</p>	
--	--	--

Signed:

David Sharp, Chairman

Date: